

# Salem Church

## MISSIONS LOCAL & GLOBAL PASTOR | DIRECTOR JOB DESCRIPTION



### SALEM VISION FRAME

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Values: Biblical Truth, Extravagant Love, Selfless Service, Intentional Community, Future Generations

Mission: Living lives of love **with God, in community and on mission.**

Marks of a Disciple: Gospel Believer, Focused Follower, Peace Maker, Humble Guide

Strategy: Cave•Table•Road | Gather•Connect•Invest

### PURPOSE

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The purpose of the Missions Local & Global Pastor | Director is to help cultivate a relational disciple-making culture around Salem's mission and vision by executing the efforts of our church that evangelize, equip, and mobilize our congregation to accomplish the Great Commission.

### TIME, REPORTING, COMPENSATION

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The Missions Local & Global Pastor | Director will be a part-time, 20-25 hours a week, position. Compensation will be determined by the Board of Elders. Reporting will be determined by the Senior Pastor.

### POSITION OPPORTUNITY | DESCRIPTION

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Salem has a history of supporting local and global missions. The opportunity for a dedicated Missions Local & Global Pastor | Director is to be a champion for all mission endeavors locally, nationally, and globally supported by the church. The opportunity is also at hand to equip the congregation to bring the gospel to places where we work, live and play. The church is cultivating a mission's mindset in both the Children's and Student Ministry teams to equip the younger generation to lead their hearts into continued compassion for those who do not know Jesus. The opportunity is also to create awareness for the congregation of the missions' efforts through the church.

The Missions Local & Global Pastor | Director serves as leader of SENDING of the congregation with the Gospel into our LOCAL area and serve as Leader of SENDING Salem into our world to REACH the nations with the Gospel. To accomplish this, the Missions Local & Global Pastor | Director will recruit, equip, encourage, and oversee lay leaders of standing teams or the creation of new teams for the purpose of global SENDING to REACH as many as possible.

### REQUIREMENTS

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- A born-again Christian.
- Integrity to uphold the values of the EFCA in agreement with the EFCA doctrinal statement.
- Passion for the lost and a heart for prayer
- Knowledgeable in software to include Microsoft 365.
- Prefer previous experience in missions locally or globally or in mobilizing a congregation to actively engage in the Great Commission both locally and globally.

## COMPETENCIES

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- Organizational skills.
- Proactive
- Decision making skills both individually and collaborating with staff.
- Learning agility in technology and program usage for efficient work completion.
- Problem solving
- Communication skills for effective communication both written and verbal.
- Interpersonal Communication to collaborate with Staff and Congregation.

## ESSENTIAL FUNCTIONS & RESPONSIBILITIES

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The Missions Local & Global Pastor | Director works with the Staff and Congregation

- Keep the congregation informed of Reaching and Sending ministries through current communication channels.
- Coordinates all Reaching and Sending activities with the Ministry Staff and Church Calendar to include Student Ministry Outreach plans.
- Develops ministry plans, budgets and provide accountability in maintaining the budget.
- Monitor and give accounts of all Reaching and Sending activities.

Serves as Leader of Sending Salem into our **Metro** to Reach them with the Gospel.

- Collaborate with the Sr Leadership Team, to provide overall direction for the sending of the congregation with the Gospel into our metro to Reach as many as possible.
- Support the Connections Pastor to ensure the assimilation of new Christians into healthy ongoing discipleship and that all Salem's attenders are being disciplined and trained in preparation for Sending.
- Recruit, equip, encourage, and provide oversight of lay leaders of standing teams or the creation of new teams [Community Service Ministry] for the purpose of Local Outreach.

Serves as Leader of Sending Salem into our **World** to Reach the nations with the Gospel.

- Recruit, equip, encourage, and give oversight of standing teams or the creation of new teams [Missions Team] for the purpose of Global Sending to Reach as many as possible.
- Provide oversight for Salem-sponsored short term mission trips.

## WORK ENVIRONMENT & REQUIREMENTS

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- Environment includes working inside temperature-controlled building.
- Environment outdoors during periodic church events - rare
- Equipment requirements: Computer and general office equipment
- Essential functions include sitting, standing, walking, climbing both up and down stairways and general lifting to aid in placing resources. The facility has a wide layout requiring movement to and from offices and general gathering places while on the property.
- Work requirements are both on and off-site hours for days/hours to accommodate staff and mission teams.
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## ADDITIONAL NOTES

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This position will also work in the software Church Community Builder CCB.

This position may include Global Missions trips to meet Salem's Outreach initiatives

**REVIEWED BY:** Seth Dunham, Sr Pastor

**DATE:** 02/20/2024

**Approved by:** Seth Dunham, Sr Pastor

**Date:** 02/20/2024

**Last updated by:** Business Operations Interim

**Date/Time:** 02/25/2024